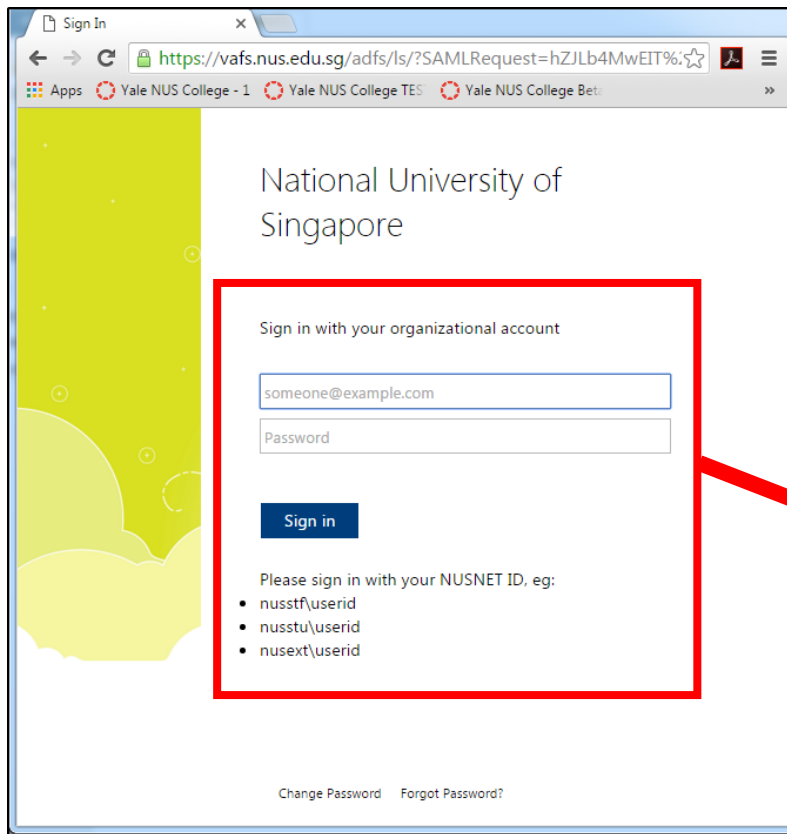
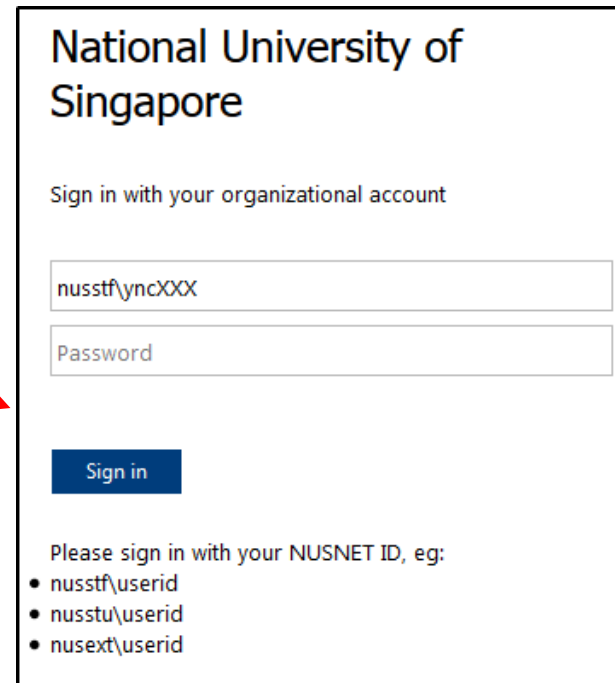


How to access as Report Administrator to Campus Labs Course Evaluations

The URL to login is <https://yale-nus.campuslabs.com/Ce/>



You will be prompted to NUS Single Sign-on login page. Please sign in with your NUSNET ID that starts with nusstf\yncXXX and your password.



Once you are able to access Campus Labs report administrator page, you will see Faculty Reports, Question Mean Analysis and Response Rates.

The screenshot displays the 'Course Evaluations' interface. At the top, there is a dark blue header with the 'Course Evaluations' logo and the user name 'Cindy'. Below the header is a navigation bar with 'Home', 'Reporting', 'Administrations', and 'Configuration'. The main content area is titled 'Home' and 'Reporting'. It features three white cards with blue icons and text:

- Faculty Reports**: View course and summary reports. (Icon: person with clipboard)
- Question Mean Analysis**: Overall summary report that may be filtered by available institutional units. (Icon: bar chart)
- Response Rates**: Monitor active response rates and review past data. (Icon: pie chart)

Please select other unit (provided you are being assigned), by clicking on the “Yale-NUS College”.

The screenshot shows the 'Course Evaluations' interface. At the top, there's a navigation bar with 'Home', 'Reporting', 'Administrations', and 'Configuration'. The main heading is 'Faculty Reports'. Below this, there are filters for 'Role: Course Evaluation Administrator, Yale-NUS College', 'Evaluation: AY2015/2016 Semester 2 - Course Eval...', and 'Term: 2015-2016 Semeste...'. The 'Organization Unit' is set to 'Yale-NUS College', which is underlined in red. A red arrow points from this underlined text to the 'Yale-NUS College' option in the 'Select Institutional Unit' dialog box. The dialog box shows a tree view of units, with 'Yale-NUS College' selected. Below the dialog box, there is a table of faculty reports.

First Name	Last Name
Joseph	Alter
Claudine	Ang
Jennifer	Ann Sheridan

Then search by faculty name to view and print faculty course evaluation report

The screenshot shows the 'Course Evaluations' system interface. At the top, there is a navigation bar with 'Home', 'Reporting', 'Administrations', and 'Configuration'. The main heading is 'Faculty Reports'. Below this, there are filters for 'Role: Course Evaluation Administrator, Yale-NUS College', 'Evaluation: AY2015/2016 Semester 2 - Course Eval...', and 'Term: 2015-2016 Semeste...'. A search bar contains the text 'cindy'. A table lists faculty members with columns for 'First Name', 'Last Name', and 'Reports'. The first entry is for 'Cindy Seah'. A callout box labeled '1. You are able to search by faculty name' points to the search bar. Another callout box labeled '2. Select Course Reports' points to the 'Reports' column of the table. A third callout box labeled '3. You will see this page and select the course to view reports.' points to a detailed view of a course report for 'Charles Bailyn'. This detailed view shows 'Courses for Charles Bailyn' with a course 'YSC 3223 (3223) Introduction to Black Holes' and a completion status of '100%'. A green checkmark indicates 'Course Section Complete'.

At this Course Report, you are able to view & print the Quantitative & Qualitative Responses and Segment Comparison of the course.

Course Evaluations CS Cindy

Home Reporting Administrations Configuration

YSC 3223 (3223): Introduction to Black Holes

2015-2016 Semester 2

You are able to print the report that includes all the Quantitative & Qualitative Responses.

17 Students Enrolled 17 Students Responded 100% Response Rate

Quantitative Qualitative Segment Comparison

B1: Describe your effort in this course compared to others you have taken at Yale-NUS.

Much less effort	Less effort	Average effort	More effort	Much more effort	Mean	Standard Deviation	Did Not Answer	Total Responses